**Accreditation Steering Committee Meeting Notes**

Monday, December 12, 2016, 3:30 – 4:30 pm, Room M226

**Core Theme Language**

Changes to language are being presented to the Board tomorrow. David will update everyone at next meeting. This group will work on indicators first, objectives second.

**Indicators**

The goal for each core theme is to have a limit of 2-3 indicators. There should be indicator levels that speak to different groups: board; student; public; executive team; leadership cabinet; this committee (people without an academic background need to be able to understand as well). The group should keep in mind that direct measures and concrete comparisons are better, the ideal is to have a direct comparison to and meaningful benchmark. We need to be able to compare annual results to our leading/lagging indicators to see if we are successful. We should also understand what the objectives are to develop indicators that address each of these objectives.

**Refresher:**

* Leading indicators - lead to outcomes and understanding sooner, and leads to lagging indicators. (Provides more “real time” analysis, early warning signals of a problem)
* Lagging indicators - long-term outcomes looked at later, generally when it is too late to make a change or correction.

**Brainstorming** (in conjunction with attached presentation; direct = available data; no comparison = incomparable to cohorts)

Academic Transfer:

* Combine A1 – A2, slide 3 into one indicator for “while here”
* Use B1, slide 3 as indicator for “after transfer” (B2 is weak: indirect/no comparison)
* Combine C1 – C3 (slide 3) into one indicator for “outcomes of completion…”

CTE:

* Combine A1-3, slide 4 into one indicator (don’t count licensure)
* Combine B1-3, slide 4 into one indicator

Essential skills:

* Combine 1-2, slide 5 into one indicator
* Move #3, slide 5 to a strategic priority indicator

Time did not allow for further discussion of slides 5 and 6. Discussion to resume at next meeting

**Timeline:**

*Board Meeting: Wednesday, 12/14, present 1st read of core theme language changes;*

*Rough draft of objectives and indicators*

*Presidents’ Council: Tuesday, 1/17 present 1st read of core theme language changes*

*College Council: Friday, 1/20, present 1st read of core theme language changes*